

Zen Board Minutes November 14, 2021

Bow in 9:02

Present: Sara, Clara, Susan N, Diane, Robert, Susan B., Dina,

New opening to meeting:

Clara shared document: Communication Agreements sent by Shogen earlier in the year. Board members read them aloud. Document added.

Appreciations

9:15 Susan B. logged out

I Consensus Agenda - Treasurer's report, October minutes, Robert's Preamble to the By-laws (document to be added to the By-laws upon approval)

Moved, seconded, carried

II Reports

- Fundraising card well received
- Board nominations
 - Everyone invited to join the Board pleased to be asked; no one accepted at this time
- Motion to re-elect Susan Brodey, who indicated willingness to serve another term.
Moved, seconded, carried
- Motion to re-elect Diane Treasurer and Dina Secretary. Diane and Dina recused themselves.
Moved, seconded, carried
- Motion to approve the Teaching Council (TC) for another 3 year term effective November 1, 2021.
 - Discussion of whether TC members could sit on the Board, or if they could sit as non-voting members deemed separate issues to be discussed at a later time.
 - Sara and Robert recused themselves from voteMoved, seconded, carried

Susan Brodey bowed in at 9:35

III TC report

- Sara will lead a Walk in the Woods one Sunday in January
- TC will host a supper for the Board, TC, & sangha members attending Tuesday nights, sometime in January
- TC met with Susan Nine in attendance to discuss reopening hybrid sessions: in January 2 Zoom sessions, 2 hybrid
- Volunteers with technical skills are needed
- Details of these events will be submitted to the Media Committee by December 22
- Need 2 Inos: a technical ino and a regular ino in the physical sense

- Ben Connelly will be our guest at the Sat. class on January 8. Entire community invited
- Planning for Practice Period. Question of whether or not we'll have a sesshin, in person, hybrid? Hybrid has worked in Tiburon with Norman Fischer. Sara has been talking to Hidden Valley and Villa Angelica
- We need to watch covid rates. Best to meet outside. Encourage in-person meeting like Sara's walk
- TC plan to present 3 month calendars in advance and get them to the Media Council. November already submitted
- Diane, Guy, and Robert meeting weekly. Ordination will be next year. Deep steps into practice Diane and Guy are proving themselves remarkable leaders. They are already teaching in separate and distinct ways. Many thanks.
- Shogen starting a group with younger people called, Zen X

IV Insurance

- Clarification regarding TC members and all volunteers, does our General Liability (GL)cover them for misconduct? Answer, yes
- Does Cherry Center insurance cover us at the Cherry Center? Are we specifically named in CC policy? If not, question of whether or not we need separate GL covering the CC.Can we add second location to existing policy if it's necessary to list specific locations? Whether or not we need to list separate locations on our GL needs to be clarified. Susan N . will clarify with Ben

V By-laws Committee Report

Discussion:

- If we want to use sub-committee approach to amending by-laws, we need an additional person to volunteer to be on the committee. Do we want to continue with sub-committees?
- By-laws should be written by an attorney or someone with legal skills and then submitted to Board sub committee for review of content
- Intention to go through By-laws section by section, agree on which sections need amendments, reframing existing By-laws, come up with any new content
- Ultimately we need to form all amendments we come up with into a single cohesive document
- Current By-laws, not boiler plate legalize, are more comfortable. Keep it simple, remake legal recommendations into our language
- Not much we need to reframe; focus on one or maybe two items, say TC role, Board member requirements
- Committee should bring list of By-law topics
- Go through Guy's list of revisions, Clara and Susan N. will bring a topic for discussion to the next meeting
- Start at the beginning of the By-laws, review them in order and discuss for some amount of time at each meeting
- Take the By-laws one by one, discuss in committee, come to agreement and present to Board for acceptance
- Clara will circulate retreat minutes regarding By-law revision. At the next meeting the committee will announce which section or sections will be discussed. Sara, Susan N. and Robert are the committee

VI Future meeting dates:

December 12, 9-11

January 9, 9-11

Reading of the Three Refuges aloud

Bowed out 11:00